

**MR DUNCAN HARRISS, CONSULTANT UROLOGICAL
SURGEON
MEDICO-LEGAL EXPERT IN UROLOGY**

**TERMS AND CONDITIONS FOR INSTRUCTING SOLICITORS
EFFECTIVE FROM 1 JAN 2016**

1. Appointment as Expert: The appointment as expert is subject to written acceptance of these terms and conditions. No work will be undertaken unless written acceptance of terms is made.

2. Report Preparation Times:

Standard Service

- Reports will, unless otherwise agreed be submitted to instructing solicitors within 40 working days of either:
- receipt of clinical notes*; or
- examination of patient, whichever is later.

PREMIUM FAST TRACK Service

- Reports will, unless otherwise agreed be submitted by password protected email as a word document to instructing solicitors within 10 working days of either:
- receipt of clinical notes*; or
- examination of patient, whichever is later.

3. Fee Schedule:

- Preparation of Report
 - o Standard service £250 plus VAT per hour
(or part thereof)
 - o PREMIUM FAST TRACK service £350 plus VAT per hour
(or part thereof)
- Medico-legal Consultant/Examination
(if deemed to be clinically necessary) £250 plus VAT
- Preparation of Follow up Report/
Dealing with Questions, LOC, LOR, POC, Defence £250 plus VAT per hour
(or part thereof)
- Legal Conference Fees £250 plus VAT per hour
(or part thereof)

- Court Appearance £2000 plus VAT per day
To these fees will be added expenses at cost incurred wholly and exclusively on the case.

Court and conference fees are payable in full unless there has been a cancellation in writing by instructing solicitors not later than 7 days before the scheduled conference/court appearance.

4. Payment Terms:

- 30 days from date of invoice.
- If payment is not made within 90 days of date of invoice, a 15% surcharge (plus VAT) will be added to the invoice.
- If payment is not made within 180 days of date of invoice, a 30% surcharge (plus VAT) will be added to the invoice.
- Statutory interest will apply on all invoices unpaid after 90 days.

5. Acceptance of Terms:

We agree to the terms and conditions outlined in the schedule above.

Please provide Standard/PREMIUM FAST TRACK service (delete as appropriate)

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Signed

.....
Name

.....
Date

.....
Claimant's Name

*This expert is registered for Data Protection and will confidentially destroy the records after 30 days